

FEATHER RIVER AIR QUALITY MANAGEMENT DISTRICT
MEMORANDUM
06/03/2024

TO: FRAQMD BOARD OF DIRECTORS

FROM: Christopher D. Brown, AICP, APCO

SUBJECT: Approve the following budget allocation adjustments:

- 1) From Account #725-9901-441-80-03 (Contingency Reserves) to #725-9901-441-12-00 (Communications) in the amount of \$612.00 for District Comcast billing.
- 2) From Account #725-9901-441-80-03 (Contingency Reserves) to #725-9901-441-23-00 (Professional Services) in the amount of \$912.00 due to the District upgrading the Alarm System.
- 3) From Account #725-9901-41-80-03 (Contingency Reserves) to #725-9901-441-23-00 (Professional Services) in the amount of \$12,906.00

RECOMMENDATION:

Approve the requested budget allocation adjustments. A 4/5^{ths} Vote is required.

ALTERNATIVE:

Do not approve the requested budget allocation adjustments and provide direction to staff.

BACKGROUND:

- 1). The transfer from Contingency Reserves to Communications is due to the unforeseen increase in the monthly Comcast billing amount, which was not anticipated in the current budget year.
- 2). The transfer from Contingency Reserves to Professional Services is necessitated by the unforeseen upgrade of the District's 10 year old alarm system and the new monthly monitoring amount, which were not initially included in the current budget year.
- 3). The transfer from Contingency Reserves to Professional Services is necessitated by the unforeseen costs in legal fees that was not anticipated in the current budget year.

FISCAL IMPACT:

Include total increase in spending in FY 23/24.